



See What's New from PayDC!

Here's what's in this Release (July 12th, 2023)

We've added a feature to filter by the Patient Account Number in the following PayDC Native Billing Reports; Billing Payment Status Report, Deposit Report - Patient, Claim Submission History Report, and Billing Day Sheet Report.

To do this, check the new "Filter by Account No." checkbox (unchecked by default) and a new textbox "Account No." will display. Enter any alpha-numeric sequence and then click "Create Report" to filter for only those records with the specified Account Number search criteria.

Billing Payment Status Report

A screenshot of the PayDC software interface showing the "Billing Payment Status Report" screen. The interface includes a top navigation bar with tabs for Home, Appointments, Patient Account, Find Patient, Billing, Eligibility, Inbox, and KPI. A left sidebar lists various reports under categories like "Posting", "Reports", and "Other Reports". The main content area shows the "Billing Payment Status Report" form with fields for "Select Branch:", "Patient Name", and "Select Provider:". Below these fields is a checkbox labeled "Filter by Account No." which is currently unchecked. A red arrow points to this checkbox with a text box that says "Added new checkbox and by default it is unchecked". At the bottom right of the form is a "Create Report" button. The interface also shows a status bar at the bottom with "100%" and "Find | Next" options.



PayDC (STAGING2) - Boston Chiro Clinic (4092) - Pro PayDC - v4049

File View Forms Tools Help

Home Appointments Patient Account Find Patient Billing Eligibility Inbox KPI

Miscellaneous Charges

Posting

- Insurance Payment
- Patient Payment
- Card Transactions - Patient
- Card Transactions - Insurance
- Recurring Payments
- Find Payment
- Find Refund
- ERA Worklist
- Patient Ledger

Reports

- Aging Report
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 - Appointment - Claim Generation
 - Sales Tax Report
- Security Report
- Archive
- EClaims Reports

Billing Payment Status Report

Select Branch: All Select Provider: All

Patient Name: All

☒ Filter by Account No. Account No. 6953

Create Report

1 of 4 Page Width

BOSTON CHIRO CLINIC
Billing Payment Status

Date	Procedure	Amount	Policy 1	Policy 2	Expenses	Guarantor	Adjustment	Take Back	Balance
DOB , Chndn Test (987) 867-6767									
Claim No: ChDO1850021748									
5/31/2022	23456	25.00	5/30/2022	Not Billed	0.00	0.00[Not Marked]	0.00	0.00	25.00
5/31/2022	72010	85.00	5/30/2022	Not Billed	0.00	0.00[Not Marked]	0.00	0.00	85.00
Subtotal:									110.00
Unapplied Payments And Adjustments:									58.00
Balance:									52.00

Carter , Tom (757) 981-5874

Claim No: ToCa1850022427

Deposit Report – Patient

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File View Forms Tools Help

Home Appointments Patient Account Find Patient Billing Eligibility Inbox KPI

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Deposit Report

Payment Date From: 6/11/2023 Payment Date To: 7/11/2023

Payer Type: Patient Branch: All

Payer: All Provider: All

☒ Filter by Account No. Account No. 6953 ☐ Show Applied Only

Create Report

1 of 1 Page Width

	Cash (\$)	Card (\$)	Electronic (\$)	Refund (\$)	Total (\$)
Tue - June 20, 2023					
chndn PTA, Selfpay second test	0.00	33.00	0.00	0.00	33.00
Items: 1	\$0.00	\$33.00	\$0.00	\$0.00	\$33.00
Tue - July 4, 2023					
Carter, Tom	0.00	0.00	75.50	0.00	75.50
Items: 1	\$0.00	\$0.00	\$75.50	\$0.00	\$75.50
Wed - July 5, 2023					
Carter, Tom	0.00	66.00	0.00	0.00	66.00
chndn PTA, Selfpay second	0.00	0.00	45.00	0.00	45.00



Claim Submission History Report

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File View Forms Tools Help

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- Archive
- ECclaims Reports

Claim Submission History Report

From Date: 6/11/2023 To Date: 7/11/2023

Select Patient: All

☒ Filter by Account No. Account No. 6953

Create Report

1 of 2 Page Width

BOSTON CHIRO CLINIC

Claim Submission History Report

All data where service date between 6/11/2023 4:36:54 AM and 7/11/2023 4:36:54 AM.

007 Wall Street
Suite 102
Huntingdon Valley, AL 19006-1111

Date of Service	Claim #	Patient Name	Carrier Name	Type	Submission Date	Submission Type
6/20/2023	1850022925	Tom, Carter	Aetna	Primary	6/20/2023	Electronic-ECclaims
6/20/2023	1850022925	Tom, Carter	Aetna	Primary	7/5/2023	Electronic-ECclaims
7/6/2023	1850022952	Tom, Carter	Aetna	Primary	7/6/2023	Electronic-ECclaims
7/6/2023	1850022952	Tom, Carter	Aetna	Primary	7/6/2023	Electronic-ECclaims

Billing Day Sheet Report

PayDC (STAGING2) - Boston Chiro Clinic (4092) - Pro PayDC - v4049

File View Forms Tools Help

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Billing DaySheet Report

From Date: 7/5/2023 To Date: 7/6/2023

Branch: All Provider: All

Patient: All Payer: All

☒ Filter by Account No. Account No. 6953

Create Report

1 of 1 Page Width

Billing Day Sheet Report

From Date: 7/5/2023 To Date: 7/6/2023

Branch: All Provider: All

Patient: All Payer: All

Date of Service	Code	Title	Fee Charged
Thu - July 6, 2023			
ToCa1850022952 Patient: Tom Carter Provider: Pro PayDC			
7/6/2023	98940	CMT 1-2 Regions	90.00
7/6/2023	98941	CMT 3-4 Regions	53.00
7/6/2023	72052	X-ray cervical complete	84.00
7/6/2023	72010	X-ray entire spine AP/lat	85.00
Claim Total:			\$312.00



We've added a new feature to allow selection of multiple Insurance Payers in the Insurance Payer dropdown in the Billing Day Sheet, Insurance Deposit, and Insurance Aging reports. Results from all selected Insurance Payers are included in the Created Reports.

Billing Day Sheet Report

From Date: 7/11/2023 To Date: 7/11/2023
Branch: All Provider: All
Patient: All Payer: Insurance
☐ Filter by Account No.

Insurance Payers dropdown:
☒ BC/BS
☐ bcbs
☐ bcbs
☒ BCBS
☐ BCBS IL 1364 - 00002
☐ BCBS TEST
☐ Billing > Patient Payment: When users select Metho
☒ Blue Cross Blue Shield

From Date: 7/11/2023 To Date: 7/11/2023
Branch: All Provider: All
Patient: All Payer: Selected Carriers

Billing Day Sheet Report

Date of Service	Code	Title	Fee Charged
Tue - July 11, 2023			
TeAc1850022966 Patient: Test Account Provider: Pro PayDC			
7/11/2023	98940	CMT 1-2 Regions	100.00
7/11/2023	98941	CMT 3-4 Regions	253.00
7/11/2023	97035	Ultrasound 1	16.00
Claim Total:			\$369.00

Insurance Payers dropdown:
☐ bcbs
☒ BCBS
☐ BCBS IL 1364 - 00002
☐ BCBS TEST
☐ Billing > Patient Payment: When users select Metho
☒ Blue Cross Blue Shield
☐ Bluegrass Family Health 22738 - 61124
☐ BMW carrier



Deposit-Insurance Report

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File View Forms Tools Help

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Miscellaneous Charges

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- EClaims Reports

Deposit Report

Payment Date From: 6/11/2023

Payer Type: Insurance

Payer: ACarrier, ACS, Aegonlife, AETNA, Aetna, Aetna 14079 - 60054, Aetna 3923 - 60054, Aetna 98110 - 60054

Payment Date To: 7/11/2023

Branch: All

Provider: All

Show Applied Only

Create Report

BOSTON CHIRO CLINIC
102, Huntingdon Valley, AL 19006-1111

Deposit Report

From Date: 6/11/2023 To Date: 7/11/2023

Patient: Branch: All

Carrier: Selected Carriers Provider: All

Check No.	Payer	Check (\$)	Cash (\$)	Card (\$)	Electronic (\$)	Refund (\$)	Total (\$)
Mon - July 10, 2023							
	AETNA	0.00	0.00	0.00	100.00	0.00	100.00
Items: 1		\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00

Insurance Aging Report

PayDC (STAGING2) - Boston Chiro Clinic (4092) - Pro PayDC - v4049

File View Forms Tools Help

Home Appointments Patient Account Find Patient Billing Eligibility Inbox KPI

Billing

- Claims
- Primary Claims
- Secondary Claims
- Self-Pay Claims
- Miscellaneous Charges

Posting

- Insurance Payment
- Patient Payment
- Card Transactions - Patient
- Card Transactions - Insurance
- Recurring Payments
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- Aging Report
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Insurance Aging Report

Select Payer: ACS, Aegonlife, AETNA, Aetna, Aetna 14079 - 60054, Aetna 3923 - 60054, Aetna 98110 - 60054, Aetna Shiva

Branch: All

Provider: All

Selected Time

Insurance Type: Both

Select Provider: All

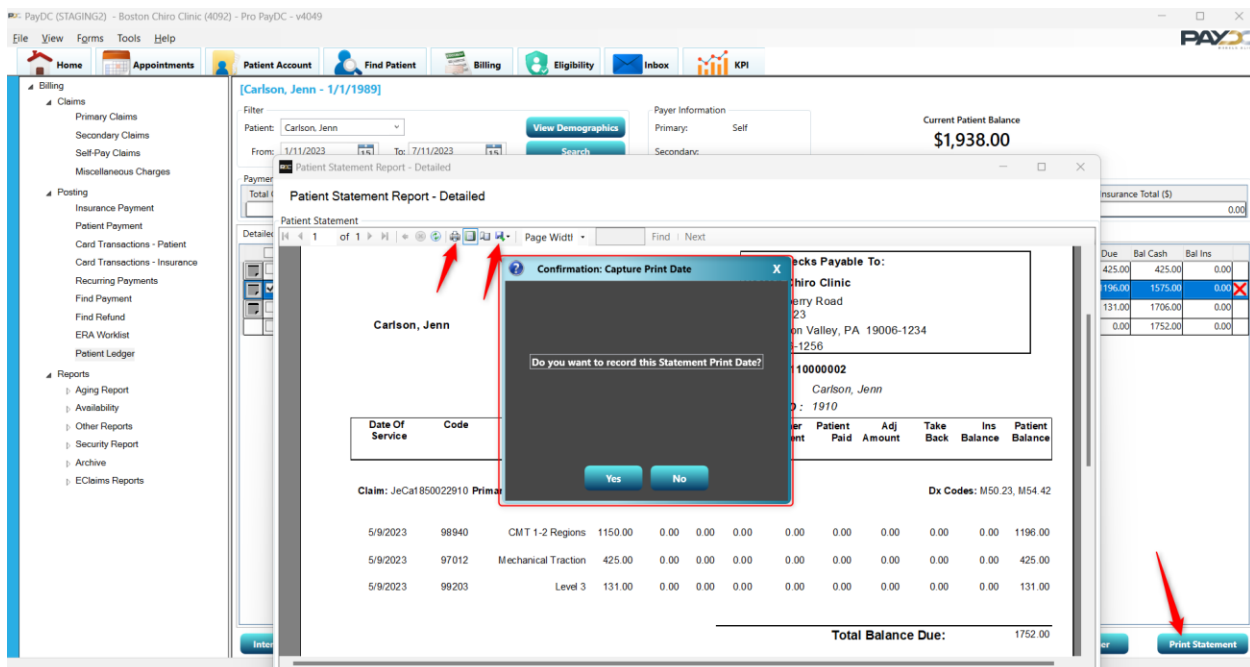
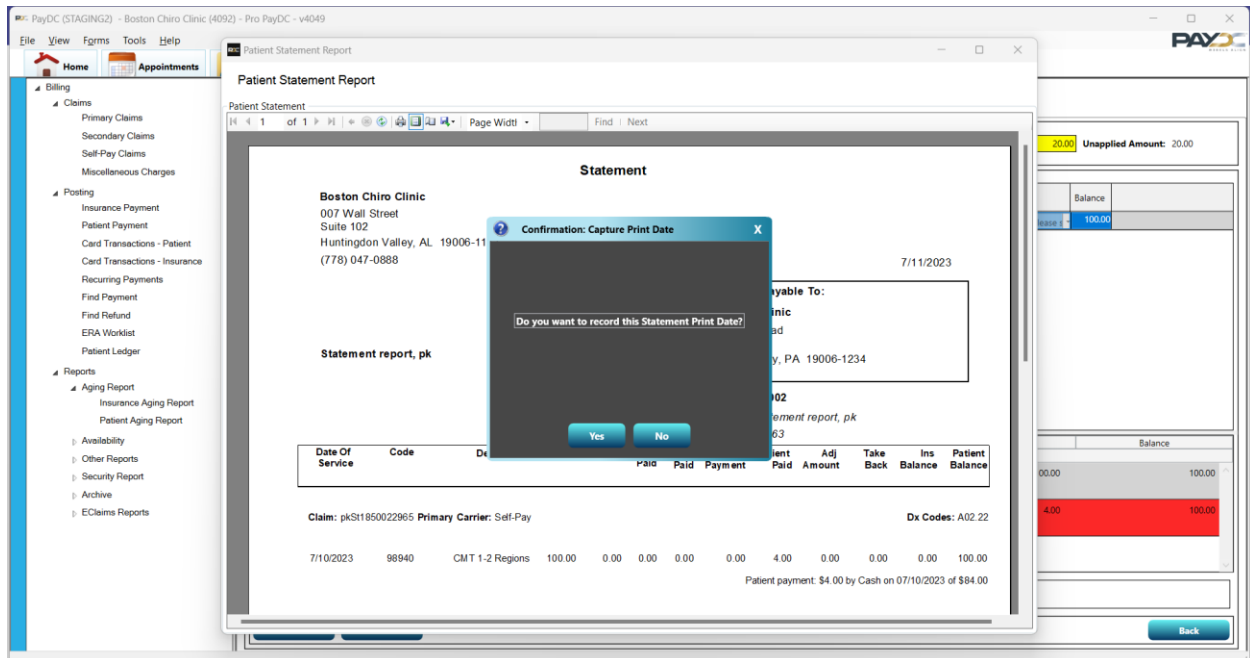
91+ Days Custom

Create Report

Date of Service	Procedure	0 - 30	31 - 60	61 - 90	91 +	Total Balance
Aetna (800) 2221313						
Carter, Tom (DOB: 01/01/1980)						
Claim: ToCa1850022925 Initial Billing Date: 6/20/2023 Insured ID # 786567 Policy:						
06/20/2023	98940	887.00				887.00
06/20/2023	98941	241.00				241.00
Claim Totals:		1128.00	--	--	--	1128.00
Claim: ToCa1850022952 Initial Billing Date: 7/6/2023 Insured ID # 34543 Policy:						



We've added a new feature to track when a Patient Statement is printed or exported. A new popup *"Do you want to record this Statement Print Date?"* will display upon clicking the Print or Export icons when you access the Patient Statement Report from the Apply Payment screen, Patient Ledger, or Patient Statement Batch Report. Click *"Yes"* to record the current Date, Amount, and User/Generated By. Or click *"No"* to Print or Export the Patient Statement without logging a record of statement generation.





PayDC (STAGING2) - Boston Chiro Clinic (4092) - Pro PayDC - v4031

File View Forms Tools Help

Home Appointments Patient Account Find Patient Billing Eligibility Inbox KPI

Billing

- Claims
 - Primary Claims
 - Secondary Claims
 - Self-Pay Claims
 - Miscellaneous Charges
- Posting
 - Insurance Payment
 - Patient Payment
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 - Card Transactions - Insurance
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 - Patient Statement History Report
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Patient Statement Report

Includes charges billed to the patient during the selected time period:

Today ☐ Last 30 Days ☐ Last 60 Days ☐ Last 90 Days ☐ Custom

Select Patient: All Active Patients

Create Report

1 of 3 Page Width Find Next

Statement

Boston Chiro Clinic
007 Wall Street
Suite 102
Huntingdon Valley, AL 19006-
(778) 047-0888

Aaron, Alicia
222 Riverside
Fort Worth, TX 78777-1234

7/11/2023

Confirmation: Capture Print Date

Do you want to record this Statement Print Date?

Yes No

Make Checks Payable To:

Boston Chiro Clinic
1965 Byberry Road
PO Box 123
Huntingdon Valley, PA 19006-1234
(888) 306-1256

Tax ID : 110000002

Patient : Aaron, Alicia
Patient ID : 608

Date Of Service	Code	Description	Amount	Allowed	Ins 1 Paid	Ins 2 Paid	Other Payment	Patient Paid	Adj Amount	Take Back	Ins Balance	Patient Balance
-----------------	------	-------------	--------	---------	------------	------------	---------------	--------------	------------	-----------	-------------	-----------------

This record will then be available in a new "Statement History Report" tab in the individual Patient Ledger.

PayDC (STAGING2) - Boston Chiro Clinic (4092) - Pro PayDC - v4049

File View Forms Tools Help

Home Appointments Patient Account Find Patient Billing Eligibility Inbox KPI

Billing

- Claims
 - Primary Claims
 - Secondary Claims
 - Self-Pay Claims
 - Miscellaneous Charges
- Posting
 - Insurance Payment
 - Patient Payment
 - Card Transactions - Patient
 - Card Transactions - Insurance
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[Carlson, Jenn - 1/1/1989]

Filter: Patient: Carlson, Jenn View Demographics

Payer Information: Primary: Self Secondary:

Current Patient Balance: **\$1,938.00**

Payment Summary for 1/11/2023 to 7/11/2023. This summary displays for the date range specified. To get the complete Patient Ledger set the From Date to 2/13/2014 and the To Date to today.

Total Charges (\$)	Patient Payment (\$)	Applied Amount (\$)	Refund Amount (\$)	Patient Unapplied (\$)	Insurance Applied (\$)	Insurance Total (\$)
1706.00	0.00	0.00	0.00	0.00	0.00	0.00

Detailed Ledger Basic Ledger **Statement History Report**

Drag a column header and drop it here to group by that column

Statement Date	Generated By	Amount
7/11/2023	PayDC.Pro	1752.00
7/11/2023	PayDC.Pro	1752.00

Internal Comments Add Misc. Charge

Print Ledger Print Statement



This record will also be available in the new "Patient Statement History Report" which aggregates all Statement Print and Exports captured in the Apply payment screen, Patient Ledger, and Patient Statement Batch Report for all patients. The report displays Statement Date, User/Generated By, and Amount and can be filtered by Date Range and Patient.

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File View Forms Tools Help

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Patient Statement History Report

From: 7/11/2023 To: 7/11/2023

Patient: All Search

Statement Date	Generated By	Amount
Chndn, CuresAct C "COKC" DC		
7/11/2023	PayDC.Pro	0.00
7/11/2023	PayDC.Pro	80.00
7/11/2023	PayDC.Pro	2737.00
7/11/2023	PayDC.Pro	2737.00
Statement report, pk		
7/11/2023	PayDC.Pro	100.00
7/11/2023	PayDC.Pro	100.00
Carlson, Jenn		
7/11/2023	PayDC.Pro	1752.00
7/11/2023	PayDC.Pro	1752.00

Thank you for trusting us as your software vendor!

Questions? You can always ask our Service Desk.

- If you are a PayDC customer, the phone number is **(888) 306-1257**; please choose option 4 for Service Desk.
- If you are an Advanced Provider Solutions customer, the phone number is **(855) 283-4940**; please choose option 4 for Service Desk.
- If you would like to contact the Service Desk via **e-mail**, please use the [Contact Us form on our website](#). Please note: The Contact Us form is now secure, so you can include PHI in your description.